

BOARD OF EDUCATION

Borough of Manasquan

The Special Action Meeting of the Manasquan Board of Education was held in the Manasquan High School Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, March 5, 2013.

Mrs. LaSala called the meeting to order at 7:00 p.m. and read the Opening Statement.

1. Call to Order

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Call to Order

2. Pledge of Allegiance

Mrs. LaSala requested that everyone join in the Pledge of Allegiance.

Pledge of Allegiance

3. Roll Call

Julia Barnes (Brielle)	Michele Degnan-Spang (SLH)-absent	Thomas Pellegrino
Thomas Bauer	Linda DiPalma	Michael Shelton
Jack Campbell	Mark Furey (Belmar)	Katherine Verdi - absent
Kenneth Clayton	Michelle LaSala, President	Patricia T. Walsh - absent

Roll Call

Mrs. LaSala reported that Mrs. Walsh had a previous commitment this evening and Mrs. Verdi is absent due to illness.

Mrs. LaSala read the Mission Statement and Statement to the Public.

4. Mission Statement

Manasquan School District's mission is to empower students to reach their potential and become life-long learners. We strive to ensure that students play an active role in their education, are guided by rigorous academic standards aligned with the New Jersey Core Curriculum Content Standards, and function within the community that regards student, educators, and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity and mutual respect.

Mission Statement

5. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent of Schools to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Statement to the Public

Mrs. LaSala asked that the minutes reflect that Mrs. Degnan-Spang has now joined the meeting at 7:05 p.m.

Mrs. LaSala asked J.D. Kuper to present the Student Representative's Report. He reported on the Squan-A-Thon, a twelve-hour dance that had 280 dancers participating who stayed up all night without sitting down to raise money for cancer. He explained that there was a \$200.00 pledge minimum and many students exceeded that amount. He said that it was a positive experience with highlights of a black light party, glow sticks, Zumba, guest speakers who have or have had cancer and a mechanical bull. He said that a grand total of \$63,520.15 was raised which was \$15,000 more than what was raised last year.

Student
Representative
Report

Mrs. LaSala opened the Public Comment on the Agenda.

6. Public Comment on Agenda

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Public
Comment on
the Agenda

No one addressed the Board.

MANASQUAN

Mrs. LaSala asked for a motion to approve Item #7 – the adoption of the Tentative Manasquan School District budget and related items - a Manasquan only vote.

Adoption of the
Tentative
2013-2014
School District
Budget

Motion was made by Mr. Campbell, seconded by Mr. Shelton, and carried by roll call vote that the Board approve Item #7. (MEB)

Ayes (7), Nays (0), Absent (2) Mrs. Verdi and Mrs. Walsh

7. General Items:

Adjustment Enrollment

RESOLVED that the Manasquan Board of Education includes in the proposed budget the adjustment for enrollment in the amount of \$ 0.00. The district intends to utilize this adjustment for supplies and materials necessary for the additional students.

Adjustment Health Benefits

RESOLVED that the Manasquan Board of Education includes in the proposed budget the adjustment for increases costs of health benefits in the amount of \$ 0.00. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

Adjustment PERS Pension

RESOLVED that the Manasquan Board of Education includes in the proposed budget the adjustment for deferral of the PERS pension cost and the additional interest incurred in the amount

of \$ 0.00. The district intends to utilize this adjustment for the purpose of paying the additional interest charges.

**Adjustment
Responsibility Transferred**

RESOLVED that the Manasquan Board of Education includes in the proposed budget the adjustment for increase (decrease) of costs associated with the transfer of responsibilities in the amount of \$ 0.00. The district intends to utilize this adjustment for increase (decrease) for the costs.

**Adjustment
Banked Cap**

RESOLVED that the Manasquan Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$ 0.00 for the purposes of n/a. The district intends to complete said purposes by June 2014.

**Capital Reserve Account Withdrawal
(N/A)**

RESOLVED that the Manasquan Board of Education requests the approval a capital reserve withdrawal in the amount of \$ 0.00. The district intends to utilize these funds for the n/a at the n/a School.

**Capital Reserve Account Deposit
(N/A)**

RESOLVED that the Manasquan Board of Education requests the approval a capital reserve deposit in the amount of \$ 0.00. The district intends to utilize these funds for the n/a at the n/a School.

**Travel and Related Expense Reimbursement
2013-2014**

WHEREAS, the Manasquan Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

*Adoption of the
Tentative
2013-2014
School District
Budget
(continued)*

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$ 50,000.00 for all staff and board members.

**Adoption of Tentative Budget
2013-2014**

BE IT RESOLVED that the tentative budget be approved for the 2013-2014 School Year using the 2013-2014 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2013-14 Total Expenditures	22,597,482	342,370	1,051,535	23,991,387
Less: Anticipated Revenues	<u>9,941,531</u>	<u>342,370</u>	<u>1,035</u>	<u>10,284,936</u>
Taxes to be Raised	<u>12,655,951</u>	<u>0</u>	<u>1,050,500</u>	<u>13,706,451</u>

And to advertise said tentative budget in THE COAST STAR in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that the Manasquan Board of Education approve the amendment to the Maximum Capital Reserve Account and M-1, as per **Document A**.

BE IT FURTHER RESOLVED, that a public hearing be held in the Manasquan High School Media Center, Manasquan, New Jersey on March 26, 2013 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2013-2014 School Year.

MANASQUAN/SENDING DISTRICT

Mrs. LaSala asked for a motion to approve Item #8 – the approval of 2013-2014 Tuition Rates –a Manasquan/Sending District vote.

*Motion was made by Mr. Shelton, seconded by Mrs. DiPalma, and carried by roll call vote that the Board approve Item #8. (MEB/SDR)
Ayes (10), Nays (0), Absent (2) Mrs. Verdi and Mrs. Walsh*

2013-2014
Tuition Rates

8. 2013-2014 Tuition Rates

BE IT RESOLVED that the Manasquan Board of Education approve the following 2013-2014 Tuition Rates.

Manasquan High School -	\$13,100.00
Manasquan Elementary School	
Kindergarten -	\$13,690.00

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Grades 1 – 5	-	\$12,870.00
Grades 6 – 8	-	\$13,180.00
L/LD	-	\$17,875.00
PSH – PT	-	\$ 9,570.00
PSH – FT	-	\$19,140.00
MD	-	\$40,405.00

2013-2014
Tuition Rates
(continued)

9. Old Business/New Business

Old/New
Business

There was no Old or New Business to report. Mrs. LaSala also reported that the Board would not be entering in Closed Session this evening.

10. Public Forum

Public Forum

Heather Garrett-Muly, 28 Elizabeth Avenue, Manasquan, expressed the importance of programs, student/teacher ratio, and different things to draw kids back to the high school instead of going out of district to private schools. She said that she knows that it is facilities, security and other things, but she said the priority should be the education of the kids, teacher/student ratio and programs for the kids that she believes will draw kids back to the high school and will up the tuition and help run the school.

Mrs. LaSala closed the Public Forum seeing no additional questions or comments from the public.

Mrs. LaSala asked for a motion to adjourn.

11. Adjournment

Motion to
Adjourn

*There being no further action to be taken by the Board, motion was made by Mr. Shelton, seconded by Mr. Campbell, and carried by voice vote to adjourn the Special Action Meeting.
Ayes (10), Nays (0), Absent (2) Mrs. Verdi and Mrs. Walsh*

Respectfully submitted,

*Margaret M. Hom
Business Administrator/Board Secretary*